

**CLAY COUNTY  
MENTAL HEALTH COURT  
PROGRAM**

Participant's Handbook

7<sup>th</sup> Judicial Circuit  
Division I  
Liberty, Missouri

October 18, 2023

# **Introduction**

Welcome to the Clay County Mental Health Court Program. The Mental Health Court Program is under the direction of the Honorable Shane Alexander. This handbook is designed to answer questions, address concerns, and provide overall information about the Mental Health Court Program. As a participant, you will be expected to follow instructions given in Mental Health Court by the Judge and comply with the treatment plan developed with you and your Treatment Court team. This handbook will detail what is expected of you as a Mental Health Court Participant and review general program information. All participants are encouraged to share this handbook with family and friends.

## Goals and Objectives

The goal of Mental Health Court is to help connect you with the services you need to be a law abiding citizen and to reduce high risk behaviors. You will have the opportunity to participate in programs that will help you learn new skills and better manage your symptoms. These things will be accomplished by a high level of supervision, which will include regular court appearances, drug testing, weekly visits with your Probation Officer and Court Monitor and regular visits by the Clay County Sheriff Deputy Trackers. The Sheriff's Department Trackers will be responsible for conducting curfew checks and random visits with Mental Health Court Participants and will report to the details of the visit to the Court. By participating in this program, you will be better able to manage your mental health more effectively, enjoy improved overall health, learn skills to avoid future arrests and incarceration and gain the opportunity to become a contributing member of society. We will work with you to set and reach healthy long term goals and assist you in developing a natural support system which can remain in place after your participation in Mental Health Court has ended.

## Program Outline

The Clay County Mental Health Court program is a voluntary program supervised by the court. This is an intensive program that has four (4) phases. During each phase, you will be expected to appear in court as directed and to follow all of the recommendations of your treatment provider. This means, for example, if a doctor prescribes you medications, you are required to take the medication exactly as prescribed. You will also be required to submit to drug testing on a regular basis and agree to a high level of supervision.

In order to be accepted into the Mental Health Court program, you must have a qualifying mental illness as diagnosed by a qualified mental health professional. You must live in Clay, Platte or Ray County and you must also be able to understand and follow the rules of the program. If you need special assistance, we will offer services to help you. For example, if you have physical needs, are hearing impaired or need an interpreter, it is important that you tell us what you need. No one will be excluded from the program based on age, race, gender, religious affiliation, sexual orientation or physical disability.

Once you are accepted into the program, a hearing will be scheduled and you will plead into the program. This means you accept the agreement your attorney has made with the prosecutor and will plead guilty to the charges. It is important that you understand this step and discuss it with your attorney.

Once you are admitted to the program, you will begin attending court and meeting with your Probation Officer and Court Monitor as directed. Your Probation Officer and Court Monitor will work with you to develop a case plan, which will be your guide through the Mental Health Court program. At any time, if you have questions or do not understand what is expected of you, we want you to ask us for help. The Probation Officer and Court Monitor will provide updates to the court regarding your participation in treatment and compliance with program rules. Therefore, it is very important for you to keep all of your appointments with doctors, therapists and any other treatment providers so we can know you are making progress.

If you do not appear in court when you are scheduled to be there, a warrant could be issued for your arrest. If you are unable to attend a scheduled hearing, you must contact your Probation Officer in advance to explain the situation.

**ONLY THE JUDGE CAN EXCUSE YOU FROM COURT.**

## **MENTAL HEALTH COURT RULES**

### **SHOW UP, BE HONEST, TRY.**

**OBEY ALL LAWS.** You must abide by all Municipal, State, and Federal laws and notify your Probation Officer of all contacts with law enforcement within two (2) business days.

**ALWAYS TELL THE TRUTH.** Honesty is always the best policy. Your Treatment Court team cannot effectively help you if you are not completely honest at all times. Lack of honesty with the Mental Health Court Judge, Probation Officer, and Treatment Counselors will result in sanctions.

**DO NOT TRAVEL OUTSIDE THE KANSAS CITY METRO AREA WITHOUT PERMISSION.** You must obtain verbal permission from your Probation Officer prior to leaving the Kansas City Missouri Metro area (defined as the counties of Clay, Platte, Ray, and Jackson). You must obtain a written travel permit to leave the state of Missouri. **This includes any travel to Kansas.**

**YOU MUST SLEEP WHERE YOU LIVE.** You must obtain permission from the Probation Officer to change residence, or before allowing anyone else to live with you. You must also notify your Probation Officer if anyone moves out.

**YOU WILL HAVE A CURFEW.** You must abide by a daily curfew that will be set for you by the Clay County Mental Health Court program that will be based upon your employment and treatment schedule (**see CURFEW page 9**).

**YOU SHOULD ASSOCIATE ONLY WITH INDIVIDUALS WHO ARE SOBER, SAFE AND SUPPORTIVE.** It is your responsibility to know who you are associating with. For example, you will not associate with any person (including family members) who is on probation or parole, or anyone who has been convicted of a felony or misdemeanor, unless the person is a CCMHC participant and the association is approved by the team. You are also prohibited from engaging in any intimate relationships with someone who is also a CCMHC participant.

**BE ON TIME TO APPOINTMENTS.** If you are running late or are unable to attend an appointment, it is your responsibility to contact the treatment provider and your probation officer and request to be excused.

**DRESS APPROPRIATELY.** You are responsible for dressing appropriately for your Court appearances and treatment sessions. If you need assistance with clothing, let the team know.

**DO NOT MAKE THREATS TOWARDS OTHER PARTICIPANTS OR STAFF OR ACT IN A VIOLENT MANNER.** Violent, dishonest or inappropriate behavior will not be tolerated. This includes harassment of peers or staff and misconduct of any kind. These behaviors may result in termination from the Mental Health Court program.

**NO WEAPONS.** As a Treatment Court participant, you are not allowed to own, purchase, receive, sell or transport any firearms, ammunition, explosive device or any other dangerous weapon.

**NOTIFY YOUR PROBATION OFFICER AND TREATMENT PROVIDER OF ANY CHANGE IN ADDRESS OR PHONE NUMBER.** Your probation officer and treatment providers must be able to contact you. It is your responsibility to keep this information up to date. Changes in your home plan must be approved in advance.

**REPORT FOR DRUG TESTING AS REQUIRED.** It is your responsibility to contact the drug testing line every day to see if you are scheduled to test. Drug testing is done on a random basis and you will be tested frequently. Failure to call in every day or missing a scheduled drug test can result in sanctions.

**DO NOT ENTER ESTABLISHMENTS WITH THE PRIMARY FUNCTION BEING THE SALE OF ALCOHOL OR GAMBLING.** Casinos, grocery store liquor sections, bars or packaged liquor stores are off limits. You may not purchase alcohol for any reason.

**ALL MEDICATIONS MUST BE APPROVED BY THE TREATMENT COURT TEAM PRIOR TO BEING TAKEN.** At the end of this handbook, you will find a list of approved over the counter medications that do not need further approval. If you have any doubts about a medication, ask a member of the Treatment Court team. You are responsible for what you put into your body. You will be held accountable for any positive drug tests resulting from taking an unapproved medication. This includes any medication prescribed by your primary care doctor.

**THE TREATMENT COURT TEAM MUST BE ABLE TO COMMUNICATE WITH YOUR PROVIDERS.**

The Treatment Court team must be able to communicate with all of your providers. You will be expected to complete any and all documentation necessary for the Treatment Court team to discuss your treatment with your treatment provider. You are also required to provide your Probation Officer with the names and contact information for all medical and mental health providers, including all physicians, psychiatrists, psychologists, counselors and therapists. You are also required to notify your Probation Officer within 48 hours of any change to either treatment provider or prescription medication. You are to use only one pharmacy for prescription medication.

**DO NOT POSSESS OR CONSUME ANY ALCOHOL OR OTHER DRUGS.** Total sobriety is an expectation of this program. Maintaining a substance free lifestyle is important in your recovery process. If you are using prescription drugs for any medical reasons, you must provide proof to the Treatment Court team. It is your responsibility to provide information about any medication (prescribed and over the counter) that you are taking to your Probation Officer, and to ensure that they are appropriate for the program. If you are found to be under the influence of any substance prohibited by the program, there will be a response, including but not limited to: sanctions, treatment or other appropriate measures.

**DO YOUR BEST.** Everyone on the Mental Health Court Treatment Court team wants you to be successful. We will work with you, celebrate your victories and support you during difficult times. Much will be expected of you, and your team will work hard to help you succeed in this program. We will expect you to do your best, try hard and ask for help when needed. It is very important that you are honest with us, especially when things are difficult.

## **ALCOHOL/DRUG USE**

- The use or possession of marijuana or any product containing any amount of THC or a derivative of marijuana or any amount of THC **even if it is prescribed by a doctor, is strictly prohibited.**
- Participants will not use, consume, have in their possession, or enter any establishment that sells any substances used to alter mood, body, or mind. This includes, but is not limited to: CBD, Kratom, Creatine, medicinal substances, and supplements.
- Any substance taken must be approved by the Probation and Parole Officer in advance. Failure to abide by any part of this directive will result in a violation report being submitted to the Court.
- **Products containing alcohol.** Participants cannot use any product containing alcohol, including but not limited to cold/flu/cough medicine, mouthwash, perfume and hand sanitizer.
- **Designer Drugs.** Any and all “designer” drugs that can be purchased legally, over the counter without a physician's prescription are strictly prohibited.
- **Smoking.** Any and all “smoking mixtures” (other than products specifically designated to contain tobacco) are strictly prohibited.
- Any and all products sold or marketed under false pretenses with the warning “Not for Human Consumption” are strictly prohibited.
- Any and all synthetic cannabinoid products are strictly prohibited.
- **Do not use or possess any alcohol or other drugs.** This condition is fundamental to the successful completion of the program. Any over-the-counter or prescription medication must be reported to the CCMHC team for review. Abuse of prescription drugs will result in a sanction. Synthetic substances and any mood/mind altering substances are prohibited in the program. This includes products such as K2, Spice or Bath Salts, as well as certain vitamins and other supplements. If you are unsure about the product, ask your MHC Judge, Treatment Provider, or Probation Officer.

## **Alcohol and Drug Testing and Monitoring**

- It is your responsibility to know what goes into your body.
- You will be tested for alcohol and substance use throughout your participation in Treatment Court. The Treatment Court uses a variety of testing methods. These methods include, but are not limited to: Drug tests (urine, hair and saliva), EtG (alcohol) tests, breathalyzer, SCRAM, ignition interlock, and EMP (house arrest).
- All participants must submit to alcohol or other drug testing when directed to do so by any member of the team, including the tracker.
- **Laboratory Testing:** Urine, hair and saliva samples are submitted to an off-site laboratory for testing. All test results are recorded by the probation officers and court, and the results are made available to all Treatment Court Team members. Samples are screened for many different types of substances and alcohol and are also tested for creatinine levels, which show if the samples have been diluted. The Treatment Court will consider a diluted sample to be tampered with and sanctions will be levied against you if this occurs.
- **Denial/Confirmation:** Participants who test positive for alcohol or other drugs may be addressed by a probation officer or treatment staff member. If the participant denies the use, the results will be confirmed by the laboratory if the results have not already

been confirmed. If the confirmation is positive, the participant will pay the cost of the confirmation testing.

- **Breathalyzer:** During the course of the entire program, you may be required to submit to a breathalyzer test when you meet with your probation officer, attend a treatment session, are visited by the tracker and at any other time a Treatment Court team member or law enforcement official requests you to do so.
- **Other Monitoring Devices:** During portions of the program, you may be required to be monitored by a continuous alcohol monitoring device (such as SCRAM), or EMP (house arrest).
- **Random Alcohol/Drug Testing:** During the entire program, you will be required to call in daily to find out if you are required to report for a urine drop at the collection facility. In addition, you may be called upon at any time to provide urine, breath, saliva or hair sample at the treatment center, at the probation office, or at the court. Participants are responsible for knowing the deadlines for urine drops, and providing the specimen before the deadline. Failure to do so is considered a “positive” and will be treated by the Court as such.
- **Missed UA:** Failure to appear for a drug/alcohol test is considered to be a violation and will be treated by the Court as such. Sanctions may include, but are not limited to, community service, written assignments or jail time.
- **Dilutes:** Urine samples will be submitted to a laboratory that tests for creatinine level. This level provides the Treatment Court team with information about whether a sample is dilute. Samples that are not within the normal creatinine level range will be considered dilute and will be treated a “positive” test by the Court. Upon the submission of a dilute sample, appropriate sanctions will be imposed. Sanctions may include but are not limited to community service, written assignments or jail time.
- **Tampering:** Attempts to submit a urine sample that has been tampered or altered in any way will not be tolerated and in most cases will result in termination from the program.
- **Testing of Others:** Significant others and/or other people living in the home may be requested to submit to testing for alcohol or other drugs. Significant others include but are not limited to relatives, boyfriends, girlfriends, spouses, etc. If it is determined to be appropriate to request that a significant other submit to drug/alcohol testing, the participant and the significant other will be notified. The drop process will be explained and summarized to the significant other and the significant other will be assigned a drop color. A release form will be given to the significant other to read, review and sign. The significant other will be responsible for the cost of the specimen collection and laboratory processing costs. The significant other has the right at any point to refuse to submit to testing. If the significant other refuses to submit to testing, the team has the right to mandate that the participant and the significant other no longer reside together or otherwise associate together.

### **Community Service Work**

You may be required to perform community service work during the Treatment Court Program under the supervision of your probation officer. You may be directed to perform community service work with a specific agency or at a specific place. Work performed must be at a not for profit organization.



## **Curfew**

Treatment Court Trackers may visit your home at curfew time to verify your compliance. Unless you are scheduled to work nights on that particular day, or have permission from a member of the Treatment Court team for a special activity, you are expected to be in your place of residence by 11:00 pm, unless otherwise directed.

## **Mental Health Court Phases**

Mental Health Court is designed to help participants avoid future criminal justice involvement. Participants will be involved in the Mental Health Court program for a minimum of 1 (one) year. Each phase has minimum standards for both length of time in each phase, as well as expectations for advancement to the next phase. While one year is the minimum length of the Mental Health Court program, it is likely participants will remain in the program longer than one year. Participants will be expected to address the risk factors that led to involvement in the criminal justice system, utilize new skills to manage their illness effectively and develop an appropriate support system to avoid future involvement in the criminal justice system. Each participant will work with their Probation Officer and Court Monitor at Beacon to develop an individualized case plan to address specific needs, risk factors and outline treatment services. The case plan will assist participants as they advance through the phases and will establish goals the participant wants to achieve through participation in the Mental Health Court program.

The Phases for the Mental Health Program are as follows:

- Phase I Orientation and Engagement (8 week minimum)
- Phase II Intensive Treatment (16 week minimum)
- Phase III Transition (14 week minimum)
- Phase IV Maintenance (14 week minimum)

**The following are general expectations and are subject to change depending on the circumstances of each individual case.**

## **Phase I – Orientation and Engagement**

- Complete Psychiatric Evaluation
- Take all medications as prescribed by the doctor.
- Learn skills to discuss symptoms and medications with doctor, nurses and team members to establish independence and work toward recovery.
- Engage in Individualized Case planning with treatment provider and Probation Officer.
- Develop Individualized Case Plan based on Risk/Needs assessment and treatment recommendations.
- Individualized Case Plan presented to Mental Health Court team for review and approval.
- Learn about mental health and substance use diagnosis and be able to describe symptoms of illness.
- Be able to list all prescribed medications and what symptoms the medications are supposed to treat.
- Remain compliant with all recommended treatment services.
- Use of self-care apps
- Complete substance use assessment to determine need for treatment – if applicable.
- If housing is unstable, work with team members to identify resources to secure stable housing.
- Contact drug testing facility daily.
- Submit to random drug testing.
- Attend self-help meetings or support groups as recommended by Treatment Court team.
- Appear in Court a minimum of three (3) times per month, or as directed by the Court.
- One weekly meeting with the Probation Officer.
- Random contact by Trackers.
- Field visit minimum 2x month by Probation and Parole or Trackers.
- Curfew at 11:00 PM.

### **Advancement to Phase II:**

In order to advance to Phase II, participants are required to engage in treatment services as recommended in the case plan. Participants must show an initial sobriety from alcohol and other drugs and have positive therapeutic gains as determined by progress towards goals outlined in the Individualized Case Plan and approved by the Treatment Court team. Participants are required to have a minimum of 14 consecutive days with only negative drug test results. Participants must attend all group and individual sessions, comply with drug testing, attend Mental Health Court as ordered by the Court must submit and receive approval of Phase I advancement checklist.

## **Phase II – Intensive Treatment (minimum of 16 weeks):**

- Remain compliant with all mental health treatment recommendations.
- Remain medication compliant.
- Positive progress towards goals identified in Individualized Case Plan.
- Identify a support person that will be available to you outside of the MHC program.
- Begin learning more about mental health diagnosis and be able to describe the symptoms of illness, list all medications, what symptoms they treat and any side effects experienced or potential side effects.
- Describe why actions/behavior was inappropriate and illegal.
- Describe knowledge and skills learned to avoid further law violations.
- Identify problematic persons, places and things and plan to avoid these in the future.
- Describe how medication supports progress in treatment.
- Attend individual and group therapy sessions as recommended.
- Introduce Wellness Plan
- Begin Pathways to Change program through Probation and Parole, if appropriate.
- Attend peer recovery or support groups as outlined in your case plan.
- Participate in a minimum of one positive and healthy activity per week, such as walking, exercising, meditating, going to church, attending NAMI support groups.
- Comply with supervision rules.
- Contact drug testing facility daily.
- Submit to random drug testing.
- Begin planning for work, school, or community service if recommended.
- Appear in Court a minimum of two (2) times per month, or as directed by the Court.
- Meet with your Probation Officer a minimum of one (1) time per week. You may be required to meet with your Probation more often if needed.
- Random contact by Trackers.
- Field visit minimum 2x month by Probation and Parole or Trackers.
- Curfew at 11:00 PM.

### **Advancement to Phase III:**

In order to advance to Phase III, participants will stabilize in the program and be consistently involved in treatment services. Participants will maintain their sobriety from all drugs, attend all therapy/group sessions as scheduled, have positive therapeutic gains as determined by the Treatment Court team and continued compliance with drug testing. Participants will be able to demonstrate skills to manage emotions more effectively describe how strengths are being used in recovery and attend Mental Health Court as ordered by the Court. Participants are required to have only negative drug test results for a minimum of 30 consecutive days. Attendance at educational activities, employment and/or community service is monitored in accordance with individual treatment goals. Finally participants must submit and receive approval of Phase Advancement Application and complete the Phase II advancement checklist.

### **Phase III – Transition (minimum of 14 weeks):**

- Remain compliant with all mental health treatment recommendations.
- Take all medication as prescribed
- Describe my mental health diagnosis and be able to describe symptoms of illness. List all medications, what symptoms they treat and any side effects experienced or potential side effects.
- Continue contact with support person
- Demonstrate skills to consistently manage emotions effectively.
- Describe importance of medications in the treatment of mental illness.
- Continue Pathways to Change program through Probation and Parole, if appropriate.
- Describe why actions/behavior was inappropriate and illegal.
- Describe knowledge and skills learned to avoid further law violations.
- Identify problem behaviors and describe plan to avoid these behaviors in the future.
- Describe how strengths are being used to assist in recovery and stabilization.
- Complete Wellness Plan
- Comply with rules of supervision.
- Contact drug testing facility daily.
- Submit to random drug testing.
- Attend peer recovery or support groups as outlined in your case plan.
- Participate in a minimum of 2 healthy and positive activities per week, such as walking, exercising, meditating, going to church, attending NAMI support groups.
- Meet with your Probation Officer a minimum of one (1) time per week. You may be required to meet with your Probation more often if needed.
- Appear in Court twice per month, or as directed by the Court.
- Random contact by Trackers.
- Field visit minimum 1x month by Probation and Parole or Trackers or as needed.
- Curfew at 11 PM.

### **Advancement to Phase IV:**

In order to advance to Phase IV, participants will be consistently engaged in all recommended treatment services with few or no reminders required. Participants will continue to follow treatment requirements and will address ongoing treatment needs, including maintaining abstinence from all drugs, have positive therapeutic gains as determined by the Treatment Court team, pay Mental Health Court monthly fees as directed by the Court, and be current on Beacon co-pays. The focus on this phase is wellness and to provide the necessary support to function within the community appropriately. The participant may begin to have fewer treatment sessions and more involvement in individualized, community based support systems. The participant will continue to increase participation in positive and healthy activities and begin to rely on their support system to solve problems. Participant must have only negative drug test results for a minimum of 45 consecutive days. Finally participants must submit and receive approval of Phase Advancement Application and complete the Phase III advancement checklist.

## **Phase IV – Maintenance (minimum of 14 weeks):**

- Remain compliant with all mental health treatment recommendations.
- Remain medication compliant.
- Positive progress towards goals identified in Individualized Case Plan.
- Consistently utilize support person/system to manage mental health needs as independently as possible.
- Be knowledgeable about my mental health and substance use diagnosis and be able to describe the symptoms of illness, list all medications, what symptoms they treat and any side effects experienced or potential side effects.
- Implement and apply Wellness Plan to maintain long term stability.
- Must have adequate support system in place, approved for specific needs of the participant. (Church group, hobbies, sporting activities, etc.)
- Comply with all rules of supervision.
- Contact drug testing facility daily.
- Submit to random drug testing.
- Attend peer recovery or support groups as outlined in your case plan.
- Continue working with support person.
- Complete a minimum of 3 healthy and positive activities per week, such as walking, exercising, meditating, going to church, attending NAMI support groups.
- One (1) meeting monthly with Probation Officer.
- Meet with your Probation Officer a minimum of one (1) time per week. You may be required to meet with your Probation more often if needed.
- Appear in Court a minimum of one (1) time per month, or as directed by the Court.
- Field visit 1x month by Probation and Parole or Trackers or as needed.
- Random contact by Trackers.
- Complete Transition and Aftercare forms in addition to other paperwork prior to discharge.
- Curfew at 11:00 PM.

### **Program Completion:**

In order to complete the program, participants be consistently engaged in treatment services and have a defined support system in place. Participants will continue to maintain sobriety from alcohol and other drugs, attend all classes, comply with urinalysis, pay Mental Health Court fees monthly as directed by the Court, and be current on Beacon co-pays. Participants will rely on their community support systems to solve problems and manage their mental health issues as independently as possible. Participants will only have negative UA results for a period of 90 consecutive days. Finally participants must submit and receive approval of the Program Completion Application.

### **To Apply for Program Completion:**

- Continued participation in all recommended treatment services and supervision requirements.
- Only negative drug test for a minimum of 90 consecutive days.
- Have been employed or attending school as outlined in case plan, if applicable.
- Completed payment of \$500 Mental Health Court fees and all Beacon co-pays. Child support payments, if any are current, and all arrearages have been paid or an approved payment plan established.
- Submit Program Completion application and completed Wellness Plan.

## **Incentives and Sanctions**

The intent of the Clay County Mental Health Court is to create an environment with clear and certain rules. Rewards and sanctions will be used with Mental Health Court participants to reinforce the rules and to encourage good choices. Sanctions will be used to reduce and replace unwanted behaviors, while rewards will be used to reinforce positive behavior. Rewards and sanctions will be determined based on your behavior and the choices you make.

Incentives and sanctions that may be used in the Clay County Mental Health Treatment Court include, but are not limited to:

### **Incentives:**

- Praise from the Judge
- Excused from attending court
- Extended curfew
- Reduction in probation visits
- Allowed to travel more frequently
- Written praise
- Treatment resources, such as books, journals, motivational workbooks
- Vouchers/Gift Certificates
- Applause in court
- Spin incentive wheel
- Phase advancement
- Certificates
- Waive fees

### **Sanctions:**

- Community service
- Stricter curfew
- Written assignments
- Electronic monitoring
- More frequent UAs
- Day trip—Offenders Offering Alternatives program at the Missouri Department of Corrections
- Sit in court during criminal court sessions
- Time in the county jail.
- Increased time in the program
- Termination from program

## **Court Fees and Other Costs**

Funding for treatment during the Mental Health Court process is provided through backing from the Clay, Platte, and Ray Mental Health Tax Levy Board and is distributed by Tri-County Mental Health Services. The Clay County Mental Health Court Program charges a fee to all participants of the program as required by statute. The fee for Clay County Mental Health Court is \$500.00. The purpose of this fee is to offset incentives and graduation costs and is nonrefundable. The Court reserves the right to adjust the fees.

The program shall assist those participants who have shown financial inability to pay the fees and costs associated with the Program. The Court shall also help participants who demonstrate a need for assistance regarding transportation by providing bus passes or referral to the Community Action Agency of Greater Kansas City (CAAGKC). Any participant referred to CAAGKC shall abide by the terms required by that agency for processing and receipt of assistance.

Currently, the program has four (4) phases. These phases must be completed by each participant prior to program completion. Each participant is expected to make monthly payments toward the \$500.00 program fee. In addition to program fees, the participant will be required to pay in full all restitution due to victims of their criminal case(s) – if applicable. The participant must also make regular court cost payments, pay fines and other debts during the program. The probation officer will assist their clients in developing a payment plan.

**No participant shall be denied the opportunity to “phase up” or complete the program based solely on their inability to pay these court program fees. The Court shall take into account the financial circumstances of each individual participant when considering the possibility of assistance so that each participant has an opportunity to successfully complete the Court program.**

### **Release of Information**

Case related information: Members of the Clay County Mental Health Court team and all treatment court employees/team members/personnel are to regard all case-related materials and information as confidential.

All Clay County Mental Health Court participants will sign a release of information in order to discuss treatment issues with the court team. This will also allow the treatment provider(s) to give information to the court team which includes the judge, prosecuting attorney, defense attorney, probation officer, treatment providers, law enforcement and other departments listed above. Participant privacy is respected and the team will make reasonable efforts to protect their identity. Participants will respect the privacy of other participants and shall refrain from sharing information with others.

Information gained through Clay County Mental Health Court operations and all other case-related information may be disclosed to authorized agencies and their authorized personnel in accordance with the statutory provisions of Federal and Missouri law and established treatment court procedures. Only the Clay County Mental Health Court judge or designee may release information concerning activities of the treatment court to representatives of the news media. All requests from the media for information shall be referred to the designated party.

**Inclement Weather is not an excuse for missing court.** All participants are required to report to court as ordered unless the courthouse is closed. Participants may check the Clay County website or local news to confirm Court closings.

## **Termination Procedure:**

Violation of program rules or a failure to make appropriate progress in treatment, could result in the Court imposing the ultimate sanction of removing you from the program. The Clay County Mental Health Court team may recommend a participants removal from the Mental Health Court program due to non-compliance with treatment recommendations or a failure to follow the rules of the program. Warrants and/or new arrests could result in termination from the Mental Health Court program. Other violations which could result in termination include, but not limited to:

- Violence or threats of violence directed at the Treatment Court team or other clients.
- Repeated failure to submit or no show for drug testing.
- Repeated positive drug tests for prohibited substances.
- Repeated tampering with or diluting a urine screen.
- Repeated lack of progress in treatment by failing to attend/participate in recommended group or individual sessions, complete therapeutic assignments, or cooperate with treatment.
- Repeated failure to follow directive of the Probation Officer.
- Repeated failure to follow program policies.
- Charged with a new criminal offense.
- Repeated failure to cooperate with treatment provider.

If the team determines you are no longer appropriate to remain in the program, you will be informed of the recommendation. You will also be allowed to have your attorney appear on your behalf when the recommendation for termination is heard by the Court.

If a termination order is issued, the participant will be required to pay all outstanding treatment court fees. The participant may be taken into custody, a bond set, your probation may be revoked and you could be sentenced to the Department of Corrections.

**ALL DECISIONS REGARDING TERMINATION FROM THE PROGRAM WILL BE MADE BY THE MENTAL HEALTH COURT JUDGE.**



# Treatment Court team Contact Information

## Probation Office:

Nate Arnold, District Administrator  
Denise Hodge, Unit Supervisor  
David DeLamare, Probation Officer  
910 Kent St., Liberty, Missouri 64068  
Office: 816-792-0793 Emergency: **1-888-869-3195**

## Mental Health Services:

Beacon Mental Health Services, Inc.  
Janice Storey, Associate Director

Allan Odle, Court Monitor – 816-877-0483  
3100 NE 83rd St., Suite 1001, Kansas City, MO 64119

Note: This is the same building as the Maple Woods Community College Fitness Center

**Crisis Number: 1-888-279-8188**

Office Number: 816-468-0400 Office Fax: 816-468-6623

## Trackers from The Sheriff's Department:

Tommy St. John  
Chris Johnson  
Jason Jarvis  
Paul Norris  
Dekota Williams  
John Bender  
Caleb Brashear  
**Emergency: 911**

## Treatment Court Manager:

Regina Funk: 816-407-3969

## Mental Health Court Judge:

Judge Shane Alexander  
Division I, 2nd Floor,  
11 S. Water St.  
Liberty, MO 64068

Seventh Judicial Circuit  
Treatment Court Programs

NOTICE OF PARTICIPATION IN TREATMENT COURT

This is to verify that \_\_\_\_\_ is currently participating in the Clay County Mental Health Court Treatment Program.

As a participant, s/he is required to inform you of any substance use history and to notify you that all physician prescribed or over the counter medication will be monitored by the court through regular drug testing. Any medication that interferes with the Mental Health Court program could result in the participant being terminated from the program.

The court would request that you take this into account when prescribing or recommending medication. The undersigned participant and the court greatly appreciate your consideration as you provide medical or dental treatment to this patient.

Please feel free to contact the court representative by telephone at \_\_\_\_\_ to discuss any issues relating to this patient and supervised treatment.

Signature of Participant/Date

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Signature of Court Representative/Date

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The Court requests you sign below for our records to ensure our participants are fulfilling their responsibility to the Court and to their medical provider by disclosing this information. Thank you.

Attending Physician/Nurse Practitioner/Dentist/Date

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## AUTHORIZED OVER-THE-COUNTER MEDICATIONS

### ANALGESICS – PAIN & FEVER RELIEF

Advil  
Aleve  
Alka Seltzer – Original Effervescent Antacid Pain Reliever  
Alka Seltzer – Extra Strength Effervescent Antacid Pain Reliever  
Aspercreme  
Bayer Aspirin  
Ecotrin  
Motrin  
Nuprin  
Orudis KT  
Tylenol

### SKIN CARE

Benadryl Itch Stopping Cream  
Clearasil  
Cortaid  
Cortizone  
Dr. Scholl's  
Ivy Block  
Lotumin AF  
Oxy 10  
Preparation H Anti Itch Cream

### ALLERGY & SINUS PAIN RELIEF

Nasalcrom  
Loratadine  
Dayhist Allergy

### EYE, EAR & MOUTH CARE

Naphcon A  
Ocuhist  
Opcon A  
Vas O Con A

### FEMININE PRODUCTS

Femstat 3  
Gyne Lotrimin 3  
Monistat 7 Crème or Suppositories  
Vagisil Anti Itch Crème  
Vagistat 1

### SMOKING CESSATION

Nicorett  
Nicotrol  
Nicoderm

### COUGH, COLD & FLU MEDICINES

Pertussin DM Extra Strength Cough Relief  
Robitussin  
Robitussin DM  
Luden's Cough Drops  
Hall's Fruit Breezers

### STOMACH MEDICINES

Alka Seltzer – Original Effervescent Antacid Pain Reliever  
Alka Seltzer – Extra Strength Effervescent Antacid Pain Reliever  
Axid AR  
Basaljel  
Beano  
Dul Colax  
Exlax Chocolate  
Exlax Regular Strength  
Fibercon  
Gaviscon Extra Strength Liquid  
Kaopectate  
Maalox Antacid/Antigas Tablets  
Mylanta Liquid  
Mylanta Double Strength  
Mylanta Maximum Strength Liquid  
Mylanta AR  
Pepcid AC  
Rolaids  
Pepto-Bismol  
Phillips Gelcaps  
Phillips Milk of Magnesia  
Tagament HB  
Tums  
Tylenol Headache Plus Extra Strength  
Zantac Z5

### VOMITING & MOTION SICKNESS

Bonine  
Cola  
Ipecac  
Actidose with Sorbital  
Charcoaid  
Charcoaid 2000  
Charcoaid Plus DS  
Charco Caps  
Liqui Char  
Actidose – Aqua

### SLEEP AIDS AND STIMULANTS

None

# Seventh Judicial Circuit

## Office of Dispute Resolution and Family Court Programs



351 East Kansas Street, Liberty, MO 64068  
816-736-8400  
[www.circuit7.net](http://www.circuit7.net)  
[www.claycountyodrs.com](http://www.claycountyodrs.com)

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